



# CTC CERTIFICATION DESCRIPTIONS



## List of certification training suggested by employers for entry level workers.

**WHMIS:** Worksite Safety's WHMIS Certification program has been developed to meet and exceed the Canadian Occupational Health and Safety Regulations. This comprehensive course includes the new Globally Harmonized System of Classification and Labeling for chemicals (GHS) enacted in 2015, as well as WHMIS legislation introduced in 1988.

It is an employee's responsibility to participate in WHMIS safety training, take necessary measures to protect themselves and co-workers, and to properly identify and control hazardous materials. The onus is on the employer to ensure that hazardous materials are properly labelled, to have MSDSs available, and to offer education and training about the products in the workplace. (2.5 Hrs)

**STANDARD FIRST AID:** First Aid & CPR training for individuals who need training for adults, children and infants. Often required for those who work in child care or early childhood education workplaces, nursing, dental offices, or who simply want more knowledge to respond to emergencies at home or in public. The Red Cross course covers a variety of topics from basic first aid such as cardiovascular emergencies, CPR Level C (adult, child and infant), choking, airway and breathing emergencies, bleeding control, and prevention of disease transmission to more in-depth topics such as sudden medical conditions and injuries to the head and spine. This is a 3 year certificate  
Includes Automated External Defibrillation (AED). **16 years of age** (16 hrs over two days)

**LEVEL 1 FIRST AID:** Level 1 First aid is a one day/7-hour course covering the essential ABC's — airway breathing and circulation. How to deal with obstructive airways, breathing distress and control bleeding. One person CPR, minor wound care and records/reports are also part of the course. A **3-year certificate** will be issued at the end of the Level 1 course upon successful completion.

This hands-on and interactive one day Level 1 course teaches workers how to deal with the most common occupational first-aid emergencies. At the end of this course the successful candidate will be a WorkSafeBC Level 1 (OFA Level 1) First-Aid Attendant.

Prerequisite For Level 1 First Aid: **16 years of age** (8 hrs)

**FALL PROTECTION:** Petersen Safety Group as a WorkSafeBC training partner offers this 3-4 Hour course to give participants a good understanding of fall protection as it relates to safety standards in British Columbia; expose them to different fall hazards in their work environment; and examine the critical components of safe and effective fall protection systems. A hands-on learning component allows attendees to become familiar with some of the systems and solutions.

The course is intended for industry workers, but may also be of interest to joint health and safety committee members, worker health and safety representatives, and business owners or operators who wish to improve health and safety knowledge in their workplace. (3 hrs)

**CONFINED SPACE ENTRY:** Many workers are injured and killed each year while working in confined spaces. An estimated 60% of the fatalities have been among the would-be rescuers. A confined space can be more hazardous than regular workspaces for many reasons. To effectively control the risks associated with working in a confined space, a Confined Space Hazard Assessment and Control Program should be implemented for your workplace. (4 hrs)

**LOCK OUT SAFETY AWARENESS:** The Lockout Training course not only deals with how to lockout the machinery, but why and when machinery must be locked out. We believe that unless people can understand the actual dangers from failure to lockout, many of them will neglect lockout. The Lockout Training program is designed to meet the requirements of WorkSafeBC (1.5 hrs)

**RESPIRATORY FIT TEST:** To protect your workers, their respirator must fit properly and form a good seal on their face. A fit test is done to check that contaminated air cannot leak into their respirator and be inhaled. To ensure a good fit, nothing, including eyeglass frames, head coverings or beards, sideburns, or stubble must come between their respirator and their skin where the respirator seals with their face. (1.5)

**CONSTRUCTION SAFETY TRAINING SYSTEM:** Making sure that construction worksites are as safe as possible begins with providing basic safety training to all employees. CSTS-09 is an online worker-specific safety program acknowledged industry wide as an excellent learning tool for individuals who are either new to the construction industry or have not had formal safety training. It takes approximately 6 hours to complete the training. **The CSTS certificates DO NOT EXPIRE and are VALID in all provinces of CANADA.**

**FOOD SAFE:** A food handling, sanitation and work safety course designed for food service establishment operators and front line food service workers such as cooks, servers, bussers, dishwashers, and deli workers. The course covers important food safety and worker safety information including foodborne illness, receiving and storing food, preparing food, serving food, cleaning and sanitizing. (8 hrs)

**SUPERHOST:** SuperHost offers affordable, relevant and quality customer service training for front-line employees in the tourism industry. SuperHost is intended for people who are entering the workforce for the first time or after a significant break, or are fairly new at working in a customer-facing role. (8 hrs)

**CASHIER TRAINING:** NDSS students will have priority registration for this course. If there is enough interest a second one may be added on the 21<sup>st</sup> and 22<sup>nd</sup> of March. This Cashier Training course provides participants with basic training on cash register functions so that they feel comfortable and confident when entering the retail industry. On completion, participants are prepared to enter the work force with the knowledge and skills of what a cashier position entails. (12 hrs over two days)



# 2018 CTC- Work Certifications – REGISTRATION FORM



Please mark the boxes on the left \*\* to indicate your choice.

CTC wants to help YOUTH access certification training by coordinating opportunities for Youth with local training providers. Listed below are current certification training opportunities. **Subsidizes fees** are available for students enrolled in **Work Experience** and **Youth Work** in trades programs, students must be approved by a CTC Advisor. Courses may be cancelled if minimum seats are not filled; contact the training provider directly for information about seat availability or cancellations.

**Students register and pay the training provider.** This form must be submitted to a CTC Advisor for subsidized fees.

<b>Student Name:</b> _____	<b>School:</b> _____
<b>Email:</b> _____	<b>Phone:</b> _____
I am enrolled in Work Experience or Work in Trades: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Subsidized by CTC (Nanaimo Ladysmith Public Schools, SD68) _____	
<i>Approved by (Name/signature/date)</i>	
To be enrolled in Work Experience, a student must (1) register online ( <a href="http://ctc-careerpaths.ca">ctc-careerpaths.ca</a> ), (2) meet with a CTC Advisor (Roxanne Boyko or Joel Bennett) Appointments can be arranged at the students school or call 250-753-6331 to book an evening appointment.	

**Payments to be made directly to ABCB First Aid Training    Phone: 250-753-2888    Address: 300 Terminal Ave. Nanaimo**  
**\*Students under 16 years of age can participate in First Aid courses but will not receive a certificate.**

**	Date	Time	Course	Cost	Subsidized Cost	Location
	Apr 05, 2018	5 pm – 8 pm	Fall Protection	\$60	<b>CANCELLED</b>	John Barsby – Chandler Hall
	Apr 12, 2018	5 pm – 8 pm	Confined Space	\$100	<b>CANCELLED</b>	John Barsby – Chandler Hall
	Apr 19, 2018	5 pm – 8 pm	Lock Out& Respiratory Fit	\$50	<b>CANCELLED</b>	John Barsby – Chandler Hall
	Apr 26, 2018	5 pm – 7:30pm	WHMIS	\$35		John Barsby – Chandler Hall
	May 12, 2018	8 am – 4 pm	First Aid- Level 1- (*16yr)	\$85		ABCB 300 Terminal Ave
	Jul 03, 2018	8 am – 10:30 am	WHMIS	\$35		John Barsby – Chandler Hall
	Jul 04, 2018	8 am – 4 pm	First Aid- Level 1- (*16yr)	\$85		John Barsby – Chandler Hall
	Jul 05, 2018	8 am – 12pm	Confined Space	\$100		John Barsby – Chandler Hall
	Jul 05, 2018	12:30 pm – 4 pm	Fall Protection	\$60		John Barsby – Chandler Hall
	Jul 05, 2018	8 am – 4 pm	Standard First Aid (Day 1)-(*16yr)	\$150		John Barsby – Chandler Hall
	Jul 06, 2018	8 am – 4 pm	Standard First Aid (Day 2)			John Barsby – Chandler Hall
	Jul 06, 2018	8 am – 11 am	Lock Out& Respiratory Fit Test	\$50		John Barsby – Chandler Hall
	Jul 09, 2018	8 am – 11:30 am	Fall Protection	\$60		John Barsby – Chandler Hall
	Jul 09, 2018	12 pm – 4 pm	Confined Space	\$100		John Barsby – Chandler Hall
	Jul 10, 2018	8 am – 11 am	Lock Out& Respiratory Fit Test	\$50		John Barsby – Chandler Hall
	Jul 11, 2018	8 am – 4 pm	First Aid- Level 1 - (*16yr)	\$85		John Barsby – Chandler Hall

<b>To register please contact Michelle Swecera at <a href="mailto:mswecera@sd68.bc.ca">mswecera@sd68.bc.ca</a> or call 250-755-6892 Deadline May 1st</b>						
	May 11, 2018	8:30 am – 4 pm	Food Safe	\$40		NDSS Library
	Mar 19 & 20	9:30 am – 4 pm	Cashier Training	\$100		NDSS Library
	Mar 21 & 22	9:30 am – 4 pm	Cashier Training	\$100		NDSS Library

Free to all Nanimo Ladysmith students			email : <a href="mailto:ctc@sd68.bc.ca">ctc@sd68.bc.ca</a>		Phone : 250-753-6331	
Ongoing	Online	Construction Safety Training (CSTS)	FREE	FREE	John Barsby	

To apply for CSTS Please email to [ctc@sd68.bc.ca](mailto:ctc@sd68.bc.ca): Your name, address, school, phone no. and date of birth.

Little Ferns Early Learning Centre

Bruce Ave

Parking

Bruce Ave

John Barsby Community School

Entrance

Chandler Hall

Bruce Ave

John Barsby Secondary School 550 Seventh Street Nanaimo

Bruce Ave

